

MULVANE CITY COUNCIL
REGULAR MEETING AGENDA
Monday February 3, 2025

	Pages
Call Regular Meeting to Order	
Roll Call	
Pledge of Allegiance	
Approval of Regular Meeting Minutes dated January 22, 2025	2-5
Correspondence	
Public Comments (State Name and Address – 5 minutes)	
Appointments, Awards and Citations	
1. Service Award for Jerry Quigley – Mulvane Tree Board	6
2. Appointment to Planning Commission	7-8
OLD BUSINESS:	
NEW BUSINESS:	
1. Request for Transient Guest Tax Funds – Mulvane Marauders – Steve Nichols	9-12
2. Request for Transient Guest Tax Funds – Mulvane Old Settlers – Christy Carpenter	13-16
3. KDHE Illegal Dump Site Cleanup Resolution – JT Klaus	17-19
ENGINEER:	
1. Project Review and Update	20
CITY STAFF:	
City Clerk	
City Administrator	
City Attorney	
CONSENT AGENDA:	21-24
1. Payroll dated 1/31/25 – \$257,812.37	
2. City Utility Bills for December - \$23,693.17	
3. AMI Annual Software Fee – Core & Main - \$24,534.89	
4. Ferric Chloride and Sodium Hydroxide – Brenntag - \$25,700.00	
ANNOUNCEMENTS, MEETINGS AND NEXT AGENDA ITEMS:	
Next City Council Meeting – Wednesday, February 19, 2025 – 6:00 p.m.	
ADJOURNMENT:	

**MULVANE CITY COUNCIL
REGULAR MEETING MINUTES**

January 22, 2025

6:00 p.m.

The Mulvane City Council convened at the City Building at 211 N. Second at 6:00 p.m. Presiding was Mayor Brent Allen, who called the meeting to order.

COUNCIL MEMBERS PRESENT: Tim Huntley, Grant Leach, Trish Gerber, Todd Leeds.

OTHERS PRESENT: Debra Parker, J. T. Klaus, Chris Young, Joel Pile, Mike Robinson, Spencer Walker, Brittany Kruger, Rachael Blackwell, Kristan Walker, Isaac Walker, Sherry Leach, Scott Nelson, Bill Reekie.

PLEDGE OF ALLEGIANCE: All stood for the Pledge of Allegiance led by Mayor Allen.

APPROVAL OF REGULAR MEETING MINUTES:

MOTION by Huntley, second by Leach to approve the Regular meeting minutes dated January 6, 2025.

MOTION approved unanimously.

CORRESPONDENCE: Several council members were contacted regarding the pre-treatment of roads and snow removal due to the recent winter weather. Staff is working to be better prepared for future events.

PUBLIC COMMENTS: None

APPOINTMENTS, AWARDS AND CITATIONS:

1. 25-Year Service Award: Mayor Allen presented Spencer Walker with a 25-year service award and thanked him for his service. Walker is the Water Foreman, Lineman for the Utility Department.

2. Appointment to Library Board: Library Board member Janine Wollenberg has resigned her position. The Library Board received two (2) applications to serve the unexpired term of Wollenberg. Applications were received from Madison Jurgensmeyer and Cynthia Creamer. The Library Board recommends to the Mayor the applicant Madison Jurgensmeyer to fill the unexpired term through May 2026.

MOTION by Huntley, second by Gerber to approve the Mayor's recommendation to appoint Madison Jurgensmeyer to complete the unexpired term of Janine Wollenberg on the Mulvane Public Library Board.

MOTION approved unanimously.

3. Appointment of City Council President: As set forth in the City Code, the City Council shall elect from its membership a President of the Council. The President of the Council presides at the City Council meeting in the absence of the Mayor but still retains his or her voting rights. In the event of a permanent vacancy in the office of Mayor, the President of the Council does

automatically become the Mayor and the City Council then appoints a replacement Council Member. Mayor Allen recommended Council Member Grant Leach as President of the Council.

MOTION by Gerber, second by Leeds to nominate Grant Leach as President of the Council.
MOTION approved unanimously.

Mayor Allen thanked Council Member Tim Huntley for serving as past President.

OLD BUSINESS

None

NEW BUSINESS

1. Mulvane Chamber of Commerce Request for Funds:

Mulvane Chamber Director, Brittany Kruger, reviewed this item with the council. Last year the Council provided the Chamber with \$32,000 to support its efforts in promoting economic development and supporting businesses and the local community. The Chamber welcomed forty (40) new members in 2024. Current membership is now 142. Kruger highlighted some of the new and improved Chamber Events for 2024 which included Market on Main, Street Banners and Books for Kids.

Kruger appreciates the continued support of the City and would like to request funding of \$40,000 for fiscal year 2025. The increase in funding includes a new website design to combine the current VisitMulvane and Chamber website and expanding the part-time position to effectively manage the increased growth and work.

MOTION by Huntley, second by Gerber to approve Fiscal Year 2025 funding for the Mulvane Chamber of Commerce in the amount of \$40,000.

MOTION approved unanimously.

2. CDARS Deposit Placement Agreement:

Finance Director, Rachael Blackwell, reviewed this item with the council. Representatives from Carson Bank have contacted the City requesting that we start moving away from investing in traditional CDs at the bank and using the Certificate of Deposit Account Registry Service (CDARS) Program. City funds will continue to be deposited at Carson Bank and Carson Bank will continue to set CD rates. The CDARS Program will allow other banks in Kansas to cover the FDIC insurance for funds up to \$250,000. As a result, FDIC insurance can be provided by many institutions while working directly with one bank. The City will receive one statement from Carson Bank detailing all our CDARS placements.

MOTION by Leeds, second by Leach to approve the CDARS Agreement with Carson Bank.

MOTION approved unanimously.

3. Authorizing Resolution for PMIB Loans:

City Attorney, J.T. Klaus, reviewed this item with the council. Since 2012 the Kansas Star Casino has appealed the valuation of its real property to the State Board of Tax Appeals (BOTA). The appeals have caused the valuation of the Kansas Star to fluctuate significantly, resulting in retroactive valuation reductions whereby the City must pay back the amount of property tax

collected that exceeded the tax on the adjusted valuation. Tax refunds for the tax years 2012, 2013, 2015, 2016 and 2018 have already been ordered and paid.

The appeal for year 2017 has resulted in the final order of a \$768,574.72 Tax Refund from the City owed to Kansas Star; and the Sumner County Treasurer has given notice to the City that it will withhold that amount from the January 20, 2025 property tax distributions to the City. The appeal for year 2019 has resulted in the final order of a \$1,065,746.25 Tax Refund from the City owed to Kansas Star; and the Sumner County Treasurer has given notice to the City that it will withhold that amount from the June 2025 property tax distributions to the City.

The tax distribution withholding will reduce the City's 2025 tax revenue by \$1,834,320.97, which will have an extreme detrimental affect on the fiscal health of the City and leave the City unable to pay the current year's budgeted expenditures. The Governing Body may request one or more loans from the Pooled Money Investment Board (PMIB) for the continuation of City services and programs.

Staff recommends pursuing the PMIB loan under K.S.A. 79-2005(n) for the 2017 Tax Refund at this time for the January affected tax distribution, and to pursue an additional PMIB loan for the 2019 Tax Refund at the time of the June withholding. The City Attorney has drafted the proposed Resolution necessary for both the January and June withholdings.

Klaus explained the process for paying back the PMIB loans and the affect it will have on future spending. Each PMIB loan has a four (4) year term, and the City will be making payments on all the loans until they begin to drop off within the next few years.

MOTION by Leeds, second by Gerber to pass Resolution 2025-1 authorizing the Mayor to apply for a loan from the pooled money investment board through the Sumner County Treasurer to cover the January 2025 and June 2025 tax distribution withholdings, pursuant to K.S.A. 79-2005(n).

MOTION approved unanimously.

RESOLUTION NO. 2025-1

A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF MULVANE, KANSAS TO REQUEST ONE OR MORE LOANS FROM THE POOLED MONEY INVESTMENT BOARD PURSUANT TO K.S.A. 79-2005 AS A RESULT OF CERTAIN TAX REFUND AND REDUCTIONS ORDERED TO BE PAID TO THE KANSAS STAR CASINO.

ENGINEER

1. Project Review and Update:

Main "A" Sanitary Sewer Improvements Phase 3 – A Notice to Proceed has been issued for 1/17/25. Staff has had a pre-construction meeting with the Contractor.

Phase 1 Harvest Point – Mass Grading and Detention Pond, Sanitary Sewer, Water, and Storm Sewer construction has been completed and is ready for a final walk-through inspection. Staff is requesting a construction start date and schedule from Kansas Paving.

Emerald Valley Estates 2nd Addition – The Grading and Utility Contractor has completed some preliminary site clearing and mass grading work. Preliminary street plans are complete and have been submitted to Public Works for review.

English Park Pedestrian Bridge – Plans for the bridge were sent to the Department of Water Resources and a permit has been approved. Staff will begin developing plans. This will be for the bridge only and will not include any channel work.

CITY STAFF

City Clerk: None

City Administrator:

1. December Financial Report – Report was provided for council review.

City Attorney: None

CONSENT AGENDA ITEMS:

MOTION by Leach, second by Gerber to approve consent agenda items 1-5.

1. Payroll Dated 1/17/25 - \$249,452.00
2. December Warrant Register - \$1,369,956.66
3. McCullough Excavation Pay Appl. #6 – Harvest Point - \$374,091.62
4. McCullough Excavation Pay Appl. #1 – Emerald Valley 2nd Addn. - \$64,014.93
5. Purchase of Motor Oil for Generator #11 from Hampel Oil -\$23,520.09

MOTION approved unanimously.

ANNOUNCEMENTS, MEETINGS, AND NEXT AGENDA ITEMS:

Bridges Out of Poverty Workshop – Saturday, January 25, 2025 - 8:30 a.m. - 3:00 p.m. at the PIX.

2025 CIP Workshop – Monday, January 27, 2025 – 6:00 p.m. at the PIX.

Next City Council Meeting – Monday, February 3, 2025 – 6:00 p.m.

ADJOURNMENT:

MOTION by Leach second by Gerber to adjourn the regular meeting of the Mulvane City Council.
MOTION approved unanimously at 7:03 p.m.

Minutes by:

Debra M. Parker, City Clerk

Minutes approved by the City Council _____.

Agenda Section – Appointments, Awards and Citations

February 3, 2025
City Council Meeting

TO: Mayor and City Council
FROM: City Staff
RE: Service Award for Jerry Quigley
ACTION: **Award Jerry Quigley for years of service on Tree Board**

Background:

Jerry Quigley has served on the Mulvane Tree Board for nearly two decades. Jerry was instrumental in attaining the Tree City USA status for the city of Mulvane, as well as organizing many other tree-related projects.

Thank you for your service, Jerry!

Members of the Mulvane Tree Board would like to speak about Jerry's time of service.

**City Council Meeting
February 3, 2025**

To: Honorable Mayor Brent Allen and City Council
Fr: Joel Pile, Planning & Zoning Administrator
Subject: Appointment to Planning Commission & Board of Zoning Appeals

Background:

The Mulvane Planning Commission is made up of 9 members, members are appointed by the Mayor and serve 3-year terms. The current members are:

Jay Patterson- Sumner Co. Rural
Nancy Reed- Sedgwick Co. City
John Melick- Sumner Co. Rural
Danny Harvey- Sedgwick Co. Rural
Michael Fells- Sumner Co. City
Paul Malanchuk- Sumner Co. City
Justin Cummins- Sedgwick Co. Rural
Matt Billingslea- Sedgwick Co. City

There is an opening on the PC for a seat in Sedgwick Co. City for the unexpired term of Diane Paul (term expires May 2026). The Mayor has recommended appointing Kande Jones to the seat.

Recommendation:

Motion to approve the Mayor's recommendation to appoint Kande Jones to complete the unexpired term of Diane Paul on the Mulvane Planning Commission and Board of Zoning Appeals.

Name: Kande Jones

Date: January 21, 2025

Address: 958 Cedar Brook Ct., Mulvane KS 67110

Phone #: 325-665-6466

Email: kjones@mulvanerrec.com

What board or commission would you like to serve on?

Planning Commission / Board of Zoning Appeals

How long have you lived in the City of Mulvane?

8 years

Why are you interested in serving on this board, commission or committee?

As a resident and a parent, I am deeply invested in Mulvane's growth and well-being. The more I learn about municipal development, sustainability, infrastructure, and civics, the more eager I am to contribute to these efforts. I am particularly interested in how planning decisions shape Mulvane's future and want to bring a collaborative approach that aligns with the city's goals while serving its residents. This position would allow me to combine my passion for learning and my desire to give back to the community.

What is your profession and do you have any special skill sets that would be beneficial to this board, commission or committee?

As Development Director for the Mulvane Recreation Commission and Foundation, I am involved in financial planning, community engagement, and grant initiatives, collaborating regularly with civic organizations and local stakeholders. I have experience working with the Kansas Recreation and Park Association (KRPA), the National Recreation and Park Association (NRPA), and the Kansas Leadership Center (KLC) on initiatives that focus on community development, sustainability, and inclusivity.

I am a Certified Parks and Recreation Executive through NRPA and hold a Green Infrastructure Certification through EnviroCert, which has deepened my understanding of sustainable development. I believe my ability to approach problems from multiple perspectives and collaborate effectively can complement the technical expertise of other members.

Are you committed to regularly attending the board, commission or committee meetings?

Yes, I am fully committed to attending all scheduled meetings and contributing actively to the work of the Planning Commission.

How did you learn about this opening?

Chamber Coffee Talk

February 3, 2025
City Council Meeting

TO: Mayor and City Council
FROM: City Staff
RE: Transient Guest Tax Application
ACTION: **Review, discuss and authorize the distribution of TGT funds**

Background:

In 2008, the governing body of the City of Mulvane, Kansas passed Charter Ordinance No. 26 which established a 5% Transient Guest Tax (“TGT”).

In 2011, the City Council adopted a policy that defines how the Transient Guest Tax shall be used and disbursed. As required by State law, the policy specifies tax proceeds shall primarily be spent on convention and tourism promotion primarily on activities and organizations which encourage increased lodging facility occupancy (i.e., stays at the Hampton Inn).

In April 2022, the City Council amended the “Transient Guest Tax” Resolution. The amendment increased the Transient Guest Tax from 5% to 8% of gross receipts. The amendment restated the city’s intent to grant priority to request funds for convention and tourism promotion to the Kansas Star for the first 5% of annual gross receipts. This priority will remain in effect until use of the Transient Guest Tax Funds by the Kansas Star reaches \$3.8 million. To date, the Kansas Star has received \$2,267,000.00 of Transient Guest Tax for promotion and support of conventions and tourism.

Fund Application Process:

According to City policy, applicants must apply to the City (on forms obtained from the City Administrator) for events or activities which meet the statutory requirements of K.S.A. 12-1692 *et seq.* The City Administrator approves the request and then places it on the City Council agenda. The completed Program/Event Application is attached.

Financial Considerations:

Since the TGT has been increased to 8%, a partial amount of the difference between 5% and 8% collected is used to provide funding assistance for qualifying events or activities.

Legal Considerations:

As per the City Attorney.

Recommendation:

- 1. Motion to authorize the City Administrator to approve the 2025 request from The Mulvane Marauders Car Club for Transient Guest Tax funds in the amount of \$2000.00.**



In accordance with Resolution No. 2011-9 of the City of Mulvane, Kansas (the “City”), the undersigned (“Applicant”) hereby requests a grant for the following described program or event and certifies that said program or event will result in increased lodging facility occupancy within the City. Grant is based on availability of funds.

- Limit request to no more than \$2,000.00.
- Requests must include a \$1.00 to \$1.00 match.
- Budget must be included with application showing expenditures and revenues.
- **The city of Mulvane must be listed as a sponsor at the level of funding approved.**
- One application per calendar year per event.
- The funds must be expended in the 2025 calendar year.
- Class reunions will not be funded.

Brief Description of Program/Event:

The event is the 27th Annual Showdown in the Valley Car/Truck/Bike Show for Charities, it is held in the Arena at the Kansas Star Casino, participations and spectators come from all over Kansas and out of state. After costs the remaining revenue is donated to several local charities & other worthwhile not for profit organizations, including but not limited to: Mulvane Children’ s

Date and Time of Program/Event: 5/3/2025 10-5 pm

Amount of Grant Requested: \$2,000

Brief Description explaining why Program/Event could result in overnight stays:

we have completely sold out our reserved block of rooms over the last 4 years, participations and spectators come from all over Kansas including out of state, we currently have a contract with the Hampton for a block of rooms and have increased the number of room due to the growth of the event.

Description of Program/Event Costs and Other Sources of Funds, if any:

total event costs are estimated at \$6,150-7,400. Sources of funds are generated by the sale of vendor booths, trophy sponsorship, t-shirt sponsors, and the sale of spaces to participants to display their car, truck or bike, and raffle items, estimated to be \$15,075-17,100.

Submit a copy of the total program/event budget in a separate file or on its own page.

Submitted this 27th day of January, 2025.

APPLICANT/AUTHORIZED REQUESTOR:

By 

Printed Name Steve Nichols

Title Mulvane Marauders Car Club Treasurer

Mailing address and contact information for applicant:

Mailing Address: Mulvane Marauders Po Box #151 Mulvane , Ks 67110

Phone: 316-670-0240

Email: stevegnichols@yahoo.com

[For City of Mulvane Use Only]

Date Request Received: _____

The City Administrator hereby certifies his personal belief the request meets the criteria of Charter Ordinance No. 26, for programs or events which could result in increased tourism and possible overnight stays in the City.

City Administrator

Yes No

This request qualifies for consideration under the written policy of the City.

MULVANE MARAUDERS

2024 Transient Guest Tax Budget Submittal

January 27, 2025

Estimated Revenue:

- | | |
|----------------------|---|
| 1. Vendor Booths: | \$3,600, if all 48 booths sell |
| 2. Trophy Sponsors: | \$1,875-3000, depends on number of sponsors |
| 3. T-Shirt Sponsors: | \$3,000-3,500, depends on number of sponsors |
| 4. Raffle Tickets: | \$2,500-3000, depends on how many are sold |
| 5. Parking spaces: | \$3,000-3,500, depends on how many participants |
| 6. Insurance: | \$750 |
| 7. Misc supplies: | \$350-500 |

Total: \$15,075-17,100

Estimated Costs:

- | | |
|--|---------------|
| 1. Radio ad: | \$650 |
| 2. T-shirts: | \$3,000-3,500 |
| 3. Trophies/raffle items/plaques: | \$2,000-2,500 |
| 4. Provides donuts/coffee/lunch to volunteers: | \$500-750 |

Total:\$6,150-7,400

February 3, 2025
City Council Meeting

TO: Mayor and City Council
FROM: City Staff
RE: Transient Guest Tax Application
ACTION: **Review, discuss and authorize the distribution of TGT funds**

Background:

In 2008, the governing body of the City of Mulvane, Kansas passed Charter Ordinance No. 26 which established a 5% Transient Guest Tax (“TGT”).

In 2011, the City Council adopted a policy that defines how the Transient Guest Tax shall be used and disbursed. As required by State law, the policy specifies tax proceeds shall primarily be spent on convention and tourism promotion primarily on activities and organizations which encourage increased lodging facility occupancy (i.e., stays at the Hampton Inn).

In April 2022, the City Council amended the “Transient Guest Tax” Resolution. The amendment increased the Transient Guest Tax from 5% to 8% of gross receipts. The amendment restated the city’s intent to grant priority to request funds for convention and tourism promotion to the Kansas Star for the first 5% of annual gross receipts. This priority will remain in effect until use of the Transient Guest Tax Funds by the Kansas Star reaches \$3.8 million. To date, the Kansas Star has received \$2,267,000.00 of Transient Guest Tax for promotion and support of conventions and tourism.

Fund Application Process:

According to City policy, applicants must apply to the City (on forms obtained from the City Administrator) for events or activities which meet the statutory requirements of K.S.A. 12-1692 *et seq.* The City Administrator approves the request and then places it on the City Council agenda. The completed Program/Event Application is attached.

Financial Considerations:

Since the TGT has been increased to 8%, a partial amount of the difference between 5% and 8% collected is used to provide funding assistance for qualifying events or activities.

Legal Considerations:

As per the City Attorney.

Recommendation:

- 1. Motion to authorize the City Administrator to approve the 2025 request from The Mulvane Old Settler’s Association for Transient Guest Tax funds in the amount of \$2000.00.**



In accordance with Resolution No. 2011-9 of the City of Mulvane, Kansas (the "City"), the undersigned ("Applicant") hereby requests a grant for the following described program or event and certifies that said program or event will result in increased lodging facility occupancy within the City. Grant is based on availability of funds.

- Limit request to no more than \$2,000.00.
- Requests must include a \$1.00 to \$1.00 match.
- Budget must be included with application showing expenditures and revenues.
- The city of Mulvane must be listed as a sponsor at the level of funding approved.
- One application per calendar year per event.
- The funds must be expended in the 2025 calendar year.
- Class reunions will not be funded.

Brief Description of Program/Event:

Mulvane Old Settlers celebration. Events include carnival, parade, food vendors, arts & crafts vendors, entertainers, school performances, talent show, children's races, car show, etc.

Date and Time of Program/Event: Aug 21-24, 2025

Amount of Grant Requested: \$2,000.00

Brief Description explaining why Program/Event could result in overnight stays:

MOS is a Mulvane tradition, dating back over 150 years. Generations of families return annually to perform, interact with their community, socialize, and participate. Food and craft vendors travel from numerous locations across the state.

Description of Program/Event Costs and Other Sources of Funds, if any:

Major costs include entertainment, prizes, parade organization, insurance, and sanitation. Sources of revenue include the carnival and rental space for booths and food vendors. Costs often outweigh income.

Submit a copy of the total program/event budget in a separate file or on its own page.

Submitted this 24th day of January, 2025.

APPLICANT/AUTHORIZED REQUESTOR:

By Christy Carpenter
Printed Name Christy Carpenter

Title Mulvane Old Settlers Treasurer

Mailing address and contact information for applicant:

Mailing Address: PO Box 141, Mulvane, KS 67110

Phone: 316-215-2009

Email: mulvaneos@cox.net

[For City of Mulvane Use Only]

Date Request Received: _____

The City Administrator hereby certifies his personal belief the request meets the criteria of Charter Ordinance No. 26, for programs or events which could result in increased tourism and possible overnight stays in the City.

City Administrator

Yes No

This request qualifies for consideration under the written policy of the City.

	<u>2025 Budget</u>
Arts & Crafts	7,400
Book/Advertising	3,500
Button Sales	4,000
Carnival Proceeds	13,000
Concessions	3,000
Interest Income	325
Shirt Sales	4,000
Total Sales	35,225

Advertising Expense	1,700
Book Expense	1,900
Business Fees	325
Button Expense	1,300
Committee Expense	1,500
Entertainment	8,000
Insurance Expense	1,700
Parade Expense	1,700
Postage Expense	100
Prizes	7,000
Rental Expense	2,500
Sales Tax	350
Shirt Expense	2,000
Storage Expense	950
Total Expenses	31,025

Net Income (Loss) 4,200

CITY COUNCIL MEETING

February 3, 2025

TO: Mayor and City Council
FROM: J.T. Klaus, City Attorney
SUBJECT: A Resolution to cooperate with KDHE to cleanup 1481 N. Dollar Rd.
ACTION: Approve Resolution

Background:

The governing body has already voted to cooperate with the Kansas Department of Health and Environment (“KDHE”) in cleaning up 1481 N. Dollar Rd., Mulvane, Kansas, which has been determined to be an illegal solid waste dumping area. This resolution authorizes the City and KDHE to move forward with the cleanup project.

Financial Considerations:

To complete the cleanup project, the governing body will need to enter into separate agreement with KDHE and agree to either pay KDHE up to 25% of the cleanup costs, projected to be no more than \$512.77, or provide in-kind services equaling the owed amount.

Legal Considerations:

The City Attorney has drafted the proposed Resolution.

Recommendation/Action:

I move we pass Resolution No. 25-2 which provides cooperation with the Kansas Department of Health and Environment in repairing and cleaning up 1481 N. Dollar Rd.

RESOLUTION NO. 25-2

A RESOLUTION REGARDING THE CLEANUP OF THE PROPERTY LOCATED AT 1481 N. DOLLAR RD., MULVANE, KANSAS, AND PROVIDING FOR COOPERATION WITH THE KANSAS DEPARTMENT OF HEALTH AND ENVIRONMENT IN ACHIEVING SAID REPAIR AND CLEANUP.

WHEREAS, the governing body of the City of Mulvane, Kansas (the “City”), after study and review, finds it necessary to adopt a resolution regarding the repair and cleanup of the property located at 1481 N. Dollar Rd., Mulvane, Kansas and providing for cooperation with the Kansas Department of Health and Environment (“KDHE”) in achieving said repair and cleanup.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF MULVANE, KANSAS:

The City after study and review has determined as follows, to-wit:

THAT the property located at 1481 N. Dollar Rd., Mulvane, Kansas, is an illegal solid waste dumping area pursuant to K.S.A. 65-3415(a).

THAT, K.S.A. 65-3415a(c)(7) authorizes the Secretary of KDHE (the “Secretary”) to take corrective action where the release of solid waste presents an actual or potential threat to human health or the environment if the owner or operator has not been identified or is unable or unwilling to perform corrective action.

THAT, K.S.A. 65-3415a(d) requires that the person(s) responsible for the operation or long-term care of a disposal area whose failure to comply with the solid waste act, rules and regulations or permit conditions resulted in the determination that expenditures from the solid waste fund are responsible for repayment of those funds and the Secretary shall take the appropriate action to recover those funds.

THAT, the Secretary has determined that the site presents an actual or potential threat to human health or the environment and the owner or operator is unable or unwilling to perform the necessary corrective action. The Secretary has further determined that the person(s) responsible for the long-term care of the site has not violated the solid waste act, rules, regulations, or permit conditions resulting in the determination that funds should be expended and therefore is not responsible for repayment of funds expended.

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PASSED, ADOPTED AND APPROVED by the governing body of the City of Mulvane, Kansas this 3rd day of February, 2025.

CITY OF MULVANE, KANSAS

[seal]

Brent Allen, Mayor

ATTEST:

Debra M. Parker, City Clerk

CITY COUNCIL MEETING
MULVANE, KANSAS
 February 3, 2025

TO: The Honorable Mayor and City Council
SUBJECT: Engineer’s Report on Infrastructure Projects
FROM: Christopher R. Young, PE, City Engineer
ACTION: Status Updates on City Infrastructure Projects

Outlined below is a list of City projects currently under design, review, and/or construction followed by a brief status report for each project.

Project Name/Description	Project Status
Phase 3 Main A Sanitary Sewer Improvements <i>(Bond Issue funding)</i>	<p><u>Completed to Date:</u> (no change) A construction agreement with Apex Excavating has been approved and Notice to Proceed issued for 1/17/25. Shop drawings have been prepared and reviewed.</p> <p><u>Remaining Work:</u> Complete and obtain approval of a traffic control plan (including Phase 2 repairs in First St. and Bridge St.). Initiate pipe installations.</p> <p><u>Contract Status:</u> Apex Excavating’s current contract amount is \$1,187,155.00.</p>
Phase 1 Harvest Point Addition Infrastructure <i>(Municipal Bonds)</i>	<p><u>Completed to Date:</u> A preliminary walkthrough inspection for Grading and Utility improvements was performed on 1/15/25. A pre-construction meeting with Kansas Paving was conducted on 12/19/24 and a NTP issued for 12/30/24. City staff has requested a construction start date and schedule.</p> <p><u>Remaining Work:</u> Final testing for two sections of water lines and perform a final inspection/walk-through for Grading and Utility construction. Initiate street construction.</p> <p><u>Contract Status:</u> (no change) McCullough Excavation’s current contract amount is \$1,672,980.25. Pay Application No. 6 was submitted on 1/8/25 in the amount \$374,091.62 and represents approx. 100% of the total contract amount (less 10% held in retainage). Kansas Paving’s current contract amount is \$515,468.00.</p>
Emerald Valley Estates 2nd Addition Infrastructure <i>(Municipal Bonds)</i>	<p><u>Completed to Date:</u> The Grading and Utility Contractor has completed some preliminary site clearing and mass grading work. Preliminary street plans are complete and have been submitted to Public Works for review.</p> <p><u>Remaining Work:</u> Mass Grading and Detention Pond, Sanitary Sewer, Water and Storm Sewer construction, including the installation of BMP’s. Address street design plan review comments and prepare final plans and specifications.</p> <p><u>Contract Status:</u> (no change) McCullough Excavation’s current contract amount is \$1,174,970.00. Pay Application No. 1 was submitted on 1/8/25 in the amount \$64,014.93 and represents approx. 6.1% of the total contract amount (less 10% held in retainage).</p>
English Park Pedestrian Bridge <i>(Special Sales Tax)</i>	<p><u>Completed to Date:</u> A concept layout plan and DWR application to construct improvements in the floodway/floodplain was completed and sent to DWR in November of 2024. DWR has approved the City’s permit. A draft RFP for structural and geotechnical engineering services has been prepared and is under staff review.</p> <p><u>Remaining Work:</u> Contract structural and geotechnical engineering services and assemble prefabricated pedestrian bridge bid documents.</p> <p><u>Contract Status:</u> TBD.</p>

City of Mulvane Utility Bills

Due: 2/05/24

			Electric Production	Electric Distribution	Water	Sewer Plant	Sewer System	Admin	Police	Street	Sports Complex	Park	Special Parks	Fire	Ambul 1	Ambul 2	Pool		
ES Building - 910 E. Main	01-3665-02	\$	740.23											\$ 370.12	\$ 370.12			\$ 740.23	
Splash Park- 105 W. Main	04-0720-00	\$	449.19										\$ 449.19					\$ 449.19	
Band Shell - 117 E. Main	04-8770-01	\$	41.98															\$ 41.98	
Main St. Park - 117 E. Main	04-8780-01	\$	1.25															\$ 1.25	
Pix Center - 101 E Main	04-8800-02	\$	300.54										\$ 300.54					\$ 300.54	
Public Works Building - 410 W. Bridge	05-0001-02	\$	2,210.88	\$ 276.36	\$ 276.36	\$ 552.72				\$ 1,105.44								\$ 2,210.88	
Public Works Building #2 - 410 W Bridge	05-0002-00	\$	748.87							\$ 748.87								\$ 748.87	
Water Pump #3 - 211 N. Second	05-0005-02	\$	1.25			\$ 1.25												\$ 1.25	
Maintenance Shop - 124 Boxelder	05-0015-02	\$	232.16	\$ 23.22	\$ 23.22	\$ 23.22	\$ 23.22	\$ 23.22										\$ 232.16	
Utility Shop - 120 Boxelder	05-0025-02	\$	1,344.67	\$ 224.11	\$ 224.11	\$ 448.22	\$ 224.11	\$ 224.11		\$ 116.08								\$ 1,344.67	
Lift Station - 0 Industrial Dr.	05-0070-02	\$	9.63				\$ 9.63											\$ 9.63	
Sewage Disposal Plant - 1441 N. Pope Dr.	05-0098-01	\$	5,184.05			\$ 5,184.05												\$ 5,184.05	
2011 Sewage Disposal Plant - 1441 N. Pope Dr.	05-0099-01	\$	5,034.43			\$ 5,034.43												\$ 5,034.43	
Sewer Chemical Injection - 1441 N. Pope Dr.	05-0101-01	\$	71.09				\$ 71.09											\$ 71.09	
Sewage Disposal Head Works - 1441 N. Pope Dr.	05-0102-01	\$	1,614.23			\$ 1,614.23												\$ 1,614.23	
Sewer Vehicle Storage - 1441 N. Pope Dr.	05-0103-01	\$	863.38			\$ 863.38												\$ 863.38	
Water Treatment Plant - 100 N. Oliver	05-0150-01	\$	1,152.68		\$ 1,152.68													\$ 1,152.68	
Lift Station -1900 N Rock Road - B	05-0605-01	\$	16.98				\$ 16.98											\$ 16.98	
Water Tower - 1420 N. Rock Road	05-0770-01	\$	8.27		\$ 8.27													\$ 8.27	
E.S. & Police - 1420 N. Rock Road	05-0772-01	\$	9.06					\$ 4.53						\$ 2.27	\$ 2.27			\$ 9.06	
North Sub Station - 8100 E. 111th St. So.	05-0800-03	\$	1.25	\$ 1.25														\$ 1.25	
Sports Complex Concession - 955 E. 111th St. So.	05-0900-01	\$	533.38								\$ 533.38							\$ 533.38	
Sports Complex - 955 E. 111th St. So.	05-0910-01	\$	5.78								\$ 5.78							\$ 5.78	
Swimming Pool - 990 E. 111th St. So.	05-0915-01	\$	221.40														\$ 221.40	\$ 221.40	
Water Reservoir - 9903 E. 111th St. So.	05-0950-01	\$	997.02		\$ 997.02													\$ 997.02	
Dog Shelter - 9903 E. 111th St. So.	05-0960-01	\$	26.61					\$ 26.61										\$ 26.61	
City Building - 211 N. Second	06-9955-01	\$	681.00				\$ 681.00											\$ 681.00	
City Building - 211 1/2 N. Second	06-9960-01	\$	54.65				\$ 54.65											\$ 54.65	
Parks Department - 507 N. First	12-7500-02	\$	22.25									\$ 22.25						\$ 22.25	
Parks Department - 507 N. First	12-7550-02	\$	71.97									\$ 71.97						\$ 71.97	
Parks Department - 507 N. First	12-7600-01	\$	64.39									\$ 64.39						\$ 64.39	
SW Lift - 0 Rockwood/Circle Dr.	15-7950-01	\$	145.87				\$ 145.87											\$ 145.87	
Lift Station - 0 Trail Dr.	16-7975-01	\$	32.03				\$ 32.03											\$ 32.03	
Ambulance #2 - 911 Kansas Star Dr.	25-4040-01	\$	36.20												\$ 36.20			\$ 36.20	
Police Department-420 E Main	01-1680-04	\$	36.20						\$ 36.20									\$ 36.20	
Police Department-410 E Main	01-1690-07	\$	728.35						\$ 728.35									\$ 728.35	
		\$	23,693.17	\$ 524.94	\$ 523.69	\$ 3,183.38	\$ 12,943.42	\$ 522.93	\$ 735.65	\$ 795.69	\$ 1,970.39	\$ 539.16	\$ 502.38	\$ 449.19	\$ 372.38	\$ 372.38	\$ 36.20	\$ 221.40	\$ 23,693.17

101-01-511	\$	735.65
101-02-511	\$	3,011.93
101-03-511	\$	372.38
101-04-511	\$	795.69
101-18-511	\$	408.58
219-00-617	\$	449.19
220-00-511	\$	221.40
511-09-511	\$	524.94
511-10-511	\$	523.69
512-13-511	\$	3,183.38
513-11-511	\$	12,943.42
513-12-511	\$	522.93
	\$	23,693.17

CITY COUNCIL MEETING
February 3rd, 2025

TO: Mayor and City Council
SUBJECT: AMI Support – Core & Main Invoice
FROM: Melissa Hudson – Utilities & Public Works Purchasing Agent
ACTION: Approve Core & Main Invoice for AMI Support

Background:

The Mulvane City Council approved the purchase of an Advanced Meter Infrastructure (AMI) system on November 21st, 2016. The purchase price was \$1,076,013.15.

This system provides our utility automated, two-way communication between the smart meters with an IP address. The AMI system provides real-time data about power consumption and allows our utility customers to make informed decisions about energy usage based on the price at the time of use.

The AMI antennas have been installed on both water towers. A final total of 2675 water meters and 2918 electric meters have been installed. The AMI system purchased is compatible with Tyler Tech, the City’s utility billing system.

Analysis:

The AMI system has an *annual* Software as a Service (SaaS) fee. This fee includes data a collector for annual maintenance on each collector. Attached is an invoice from Core & Main in the amount of \$24,534.89.

Financial Considerations:

The invoice will be paid for from the following Utility accounts:

Electric Distribution	511-10-526	\$ 4,048.26
Electric Production	511-09-526	\$ 4,048.26
Water	512-13-526	\$ 8,096.51
Sewer Distribution	513-11-526	\$ 4,170.93
Sewer Production	513-12-526	\$ 4,170.93

Legal Considerations:

As per City Attorney

Recommendation/Action:

Motion to pay the invoice from Core & Main in the amount of \$24,534.89 for the 2025 Annual Software Service Fee for Advanced Meter Infrastructure.



DUPLICATE
INVOICE

1830 Craig Park Court
St. Louis, MO 63146

Invoice # W286962
Invoice Date 1/14/25
Account # 173780
Sales Rep SHANE HUGHES
Phone # 316-721-1698
Branch #489 Wichita, KS
Total Amount Due \$24,534.89

Remit To:
CORE & MAIN LP
PO BOX 28330
ST LOUIS, MO 63146

CITY OF MULVANE
211 N 2ND AVE
MULVANE KS 67110-1595

Shipped To:
410 W BRIDGE
MULVANE, KS 062954

Thank you for the opportunity to serve you! We appreciate your prompt payment.

Date Ordered 1/13/25 Date Shipped 12/30/24 Customer PO # SEE BELOW Job Name Job # Bill of Lading Shipped Via Invoice#
DIRECT W286962

Product Code	Description	Quantity		B/O	Price	UM	Extended Price
		Ordered	Shipped				
	CUSTOMER PO#- ANNUAL RNI/SAAS FEES						
	CORE & MAIN PO#- 2198008						
/45018071598	SENSUS ANNUAL RNI/ANALYTICS FEES COMBINED. COVERAGE 2/21/25-2/20/26	1	1		24534.89000 EA		24,534.89

Freight Delivery Handling Restock Misc

Subtotal: 24,534.89
Other: .00
Tax: .00
Invoice Total: \$24,534.89

Terms: NET 30
Ordered By: ANNUAL

This transaction is governed by and subject to Core & Main's standard terms and conditions, which are incorporated by reference and accepted.
To review these terms and conditions, please visit: <https://coreandmain.com/terms-of-sale/>

CITY COUNCIL MEETING
February 3rd, 2025

TO: Mayor and City Council
SUBJECT: Purchase of Ferric Chloride and Sodium Hydroxide.
FROM: Wastewater Supervisor
AGENDA: Purchase of Sodium Hydroxide and Ferric Chloride from Brenntag

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Background: In 2011 the city started a sewer expansion project to accommodate the addition of the Kansas Star Casino. This expansion included two chemical injection sites, one located at the casino site, and the other located at the wastewater plant site. These chemical injection buildings hold two 4500-gallon tanks, one will contain ferric chloride and the other sodium hydroxide. At the casino site, by use of chemical metering pumps, the chemicals are injected directly into the force main, and at the plant site the chemicals are injected into the process. The biggest use for these chemicals is odor control and managing PH, however better settling at the plant is also a benefit from the ferric chloride.

Due to the scarce availability of supplies and the increase cost of transportation, the price of these chemicals has increased substantially.

After obtaining approval from the City Administrator to place this purchase on the consent agenda, ordered the chemicals at a cost of \$25,700.00. This would purchase a half load of each chemical to be put at the plant site.

Legal Considerations: None.

Financial Considerations: Funds for this expenditure are available in the Wastewater Department budget.

Recommendations/Action: A motion to approve the purchase of 30,000lbs of ferric chloride for \$12,850.00 and 30,000lbs of sodium hydroxide for \$12,850.00 at a total cost of \$25,700.00. This price includes insurance surcharge and fuel cost. Load may vary slightly but is charged by the pounds delivered.

Submitted by

Brian Bradshaw