Join the Mulvane Community Area Transit team (MCAT)! Driving with MCAT as a Full-Time Transportation Driver provides the opportunity to positively impact our neighbors and friends in the Mulvane Community! Every day, many people depend on the Transportation Driver to provide reliable and safe transportation throughout the greater Mulvane area. Driving assignments are 40 hours per week with work hours generally 8 AM to 5 PM Monday – Friday. MCAT operates normal sized vans and buses that seat up to 12 passengers. We invite you to explore the position details below and apply to join our team as a Transportation Driver if this is the right fit for you.

The Transportation Driver provides safe and reliable transportation to senior citizens and seniors with physical limitations.

**Examples of Work Performed**

Operates the bus in the safest manner.

Ensures that fare is collected.

Assists passengers with disabilities.

Keeps records related to bus operation as required.

Provides exemplary customer service to customers.

Cleans and sanitizes vehicle daily, more often as needed.

These examples are not intended to be all inclusive, other job-related duties may be assigned.

**Requirements of Work**

Ability to complete all training required for Transportation Drivers.

Willingness to comply with all Kansas driving laws to ensure the safety of the passengers.

Ability to complete logs and records related to vehicle inspections, transportation usage, and transportation routes in a timely manner.

Ability to: grip and perform other hand and foot motions necessary to safely operate a bus, to bend kneel, turn, twist, and squat repetitively for short, sustained periods; to lift, push and/or pull a minimum of 50 pounds on level surfaces or ramps; to tolerate airborne nuisances associated with bus operation, including exhaust fumes and dust; to work and maintain safe operation during inclement weather conditions; and ability to push a wheelchair with a person weighing up to 300 lbs.

Possess valid Kansas Driver’s License.

Ability to learn the geography of Mulvane and the greater area, and names and locations of city streets and use of maps.

Must be available for work between the hours of 8 AM to 5 PM, Monday – Friday.

**Required Experience and Training**

Minimum of three (3) years of unrestricted driving experience with a clean driving record.

Possess valid Kansas Driver’s License.

Must be able to read, speak, and write the English language sufficiently to communicate with the general public, to understand traffic signs and signals in the English language.

**Preferred Experience and Training**

Successful completion of high school, GED or equivalent.

One or more years of related experience.

Knowledge of basic computer/tablet usage.

Offers of employment are contingent upon passing a pre-employment driving skills test, pre-employment physical, which includes drug screening, and upon satisfactory evaluation of the results of a criminal record check, including past 3 years driving record.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The City of Mulvane and MCAT complies with federal and state disability laws and makes reasonable accommodations for applicants and candidates with disabilities. If reasonable accommodation is needed to participate in the job application or interview process, please contact Lachelle Tootle at [Ltootle@mulvane.us](mailto:Ltootle@mulvane.us).

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions upon request.

The City of Mulvane and MCAT are Equal Employment Opportunity (EEO) employers and welcome all qualified applicants. Applicants will receive fair and impartial consideration without regard to race, sex, color, national origin, age, disability, veteran status, genetic data, gender identity, sexual orientation, religion, or other legally protected status.

**To apply submit resume in person or by email to ltootle@mulvane.us or complete application at City Hall, 211 N. Second St., Mulvane, KS 67110**